

[AOCOG] Abstract Typing Instructions

These instructions are designed to assist you in preparing your abstract. It provides all the information you need to comply with the submission standards of AOCOG 2011.

1. **Title:** The title of the abstract should be written in UPPER CASE. The font is Times New Roman, 12pt in **bold** script.
2. **Author:** Author names should be written in 12pt **bold**. Full given names should precede the family name. The presenting author must be listed first and underlined. For any unforeseen changes to presenters, the replacement presenter must be one of the authors listed in the abstract. The author list should commence 1 line below the title. The presenting author and up to a maximum of 9 co-authors will be listed in the authors' index of the program as well as on the abstract headline. **The maximum number of authors is limited to 10.**
3. **Author Affiliations:** Author affiliations (institution, city and country) should be in 12pt and separated by semicolons. Authors from different institutions should be identified by superscript indices at the end of each author's name and at the beginning of each institution.

Abstract Text

The abstract should be less than 300 words. It should be typed in 12pt Times New Roman in English. The body of the text should commence 2 lines below the last author affiliation. Type the text single spaced with no indentations.

- 1). Headings: The headings of "Objectives", "Methods", "Results" and "Conclusions" should be in bold as shown in the "Sample" below.
- 2). Abbreviations: The use of standard abbreviations is acceptable. Other abbreviations should be placed in parentheses after the first appearance of the full description for which it stands.

For enquiries, please contact:
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File Name

The abstract filename must contain the topic code and be followed by the full name of the presenting author, which is "Topic No.-Subtopic No._FirstName_LastName". For example, the abstract for the subtopic "Abortion & Ectopic pregnancy" under the first topic "General Gynecology", would appear like this: **1-3_Hsin-Fu_Chen**

1. General Gynecology (Topic)

1). Abortion & Ectopic pregnancy (Subtopic)

Abstract Sample

Smart casual attire is appropriate for meeting sessions. Dress for Welcome Reception is smart casual, and lounge suits are suggested for the President's Night as well as the Gala Dinner. Aside from the official events, short sleeves, light waterproof jacket, and comfortable shoes are recommended for tour programs.

**THE TITLE OF THE ABSTRACT SHOULD BE IN UPPER CASE
THE FONT IS TIMES NEW ROMAN 12PT IN BOLD CAPITAL LETTERS**

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Objectives: Abstract text should be in English typed in 12pt Times New Roman.

Methods:

Results:

Conclusions:

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